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**Report of the Chief Democratic Services Officer**

**Report to Member Management Committee**

**Date: 10 June 2008**

**Subject: LOCAL AUTHORITY APPOINTMENTS TO OUTSIDE BODIES**

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**Electoral Wards Affected:**

**Specific Implications For:**

Equality and Diversity

Community Cohesion

Narrowing the Gap

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**1.0 EXECUTIVE SUMMARY**

- 1.1 This report outlines the roles and responsibilities of the Member Management Committee in relation to Elected Member Appointments to Outside Bodies.
- 1.2 The report also provides an update on the Members currently serving on outside bodies and details appointments made since the last meeting of this Committee in April 2008.

**2.0 PURPOSE OF REPORT**

- 2.1 This report outlines the Member Management Committee's role in relation to Elected Member Appointments to Outside Bodies and asks the Committee to;
- Agree a schedule detailing those organisations that the Council will continue to make an appointment to;
  - Agree the nominations to those organisations which fall to the Committee to make an appointment to.

**3.0 RESPONSIBILITIES OF THE MEMBER MANAGEMENT COMMITTEE**

- 3.1 Each year the Member Management Committee is required to review the list of notified Outside Bodies and determine whether the Council should make/continue to make an appointment to those bodies. The process by which this is undertaken is detailed in the Appointment to Outside Bodies Procedure Rules (an extract of which is listed below, a copy of the procedure rules are appended to this report at Appendix 1 and were approved at the Annual General Meeting on the 22<sup>nd</sup> May 2008).

## Extract from the Appointments to Outside Bodies Procedure Rules

2.2 *Each year the Member Management Committee will review the list of notified Outside Bodies and will determine whether the Council should make/continue to make an appointment to those bodies.*

2.3 *Determination will be based on one or more of the following criteria being met.*

- *The proposed appointment is a statutory requirement, or*
- *The proposed appointment would be consistent with the Council's policy or strategic objectives, or*
- *The proposed appointment would add value to the Council's activities*

3.2 The current schedule of bodies to which appointments are made is attached at Appendix 2. This schedule was agreed by Member Management Committee in May 2007 and identifies those appointments which fall to the Committee to make.

3.3 In relation to these appointments the Member Management Committee is asked to :-

- confirm that the Council will continue to make an appointment to those organisations listed;
- confirm the allocation of responsibility for appointments to the Member Management Committee
- consider those Members which they would wish to appoint to serve on the organisations listed in Appendix 2

3.4 The Appointments Procedure advises the Member Management Committee to have regard to the principle of securing an overall allocation of places which reflects the proportion of Members from each Political Group on the Council as a whole and to have regard to a Members current interests prior to making any appointment to avoid any potential conflict of interest.

3.5 The Member Management Committee is asked to note that Elected Members should normally fill all available appointments and that all appointments are subject to annual change unless otherwise stated in the constitution of the external organisation. Each appointment (including in-year replacements) runs for the municipal year, ending at the next Annual Council Meeting.

3.6 It is recognised that Party Groups may not wish to take up vacancies which are made available to them. In such circumstances vacancies will be notified to the Member Management Committee and agreement sought as to whether the vacancy will be filled.

3.7 A vacancy occurring during the municipal year will normally be referred to the Member Management Committee for an appointment to be made, having regard to the principles as described above

## **4.0 IMPLICATIONS FOR COUNCIL POLICY AND GOVERNANCE**

4.1 The appointment of Elected members to the Outside Bodies detailed in the attached schedule contributes to the Council's strategic functions, priorities and community leadership role.

## 5.0 POSITION STATEMENT

- 5.1 The Member Management Committee met on a number of occasions in the last Municipal Year to make Elected Member appointments to Outside Bodies. The attached schedule at Appendix 2 details the current position.
- 5.2 Member Management Committee is asked to consider any vacancies detailed in Appendix 2 and make appointments to them.
- 5.3 In considering these vacancies the Committee is asked to specifically consider the following issues:-

### 5.4 Groundwork Leeds

As Members will be aware the Council currently nominates 6 Councillors to Groundwork Leeds and details of the Councils current appointments can be found detailed in the spreadsheet appended to this report.

As a Member of the Trust the Council is entitled to attend and vote at the General Meetings and the Company Secretary has contacted the Council to ascertain which Council representative would cast the Councils vote on any matters before the meeting.

Members are asked to consider nominating one of the Councils appointed representatives as the member who would cast any vote on behalf of the Council

### 5.5 Appointments made since February 2008

Members are advised that since the last meeting of the Committee the following change of appointments have been confirmed by the Assistant Chief Executive (Corporate Governance) in accordance with the Appointments to Outside Bodies Procedure Rules (4.6)

<u>Outside Body</u>	<u>Member Appointed</u>	<u>Member Replaced</u>	<u>Date</u>
Local Govt Yorks & Humber Employers Committee	Cllr Golton	Cllr Brett	3/3/08

## 6.0 RECOMMENDATIONS

- 6.1 The Member Management Committee is asked to:-
- Note the Appointments to Outside Bodies Procedure Rules at Appendix 1
  - Agree the schedule at Appendix 2 detailing those organisations that the Council will continue to make an appointment to;
  - Agree the nominations to those organisations which fall to the Committee to make an appointment to;
  - Members are asked to note the change of appointments since the last meeting of the Committee as detailed in 5.5 of the report.